



## TESTING CENTER ACCUPLACER VOUCHER FORM

(Please bring completed waiver form to the DCTC Testing Center, room [2-141](#))

### BY Appointment ONLY

Students can schedule using multiple ways including by phone (651-423-8657), email ([testing@dctc.edu](mailto:testing@dctc.edu)), or by stopping by the Testing Center – Room 2-141

The Testing Center is open Monday through Friday, 8 am to 4 pm. All testers must be completed with their exams by 4 pm. All students must show a photo ID to take an exam in the testing center.

- **Late testers:** To ensure all testers receive access to their accommodations, testing environment, and time allotted to them, please let students know they need to here on time or notify [testing@dctc.edu](mailto:testing@dctc.edu) of any changes. If they show late or at a different time, we may not be able to accommodate them, and they will need to reschedule.
- **Program or Course:** Phlebotomy Technician **Department:** CECT
- **ACCUPLACER test or Branching Profile needed - Reading Comprehension**

Name of Student: \_\_\_\_\_

Star ID: \_\_\_\_\_ Student ID: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant You are allowed to test 1 time at no cost with this voucher, if you do not pass with a required score of 230 or higher you will need to retake and pay the \$5.00 retesting fee, if you do not pass the 2<sup>nd</sup> time, you will not qualify for the program.**

PLEASE EMAIL a copy of score to [Gina.Zimmer@dctc.edu](mailto:Gina.Zimmer@dctc.edu)

**RETEST POLICY/TEST EXEMPTION:** The retest policy allows students to retake all or parts of the test at a time of their choosing and, preferably, with adequate preparation. **However, a student can only retest only once during a 6-month period and must wait a minimum or 24 hours after the initial test date.** Students retesting at DCTC must pay a \$5 retest fee at the Tuition Office before taking the test. Students are encouraged to check out if they are eligible for a test exemption based on ACT, SAT, or MCA scores, prior degree(s) or prior college coursework.